

# CIVIL AIR PATROL

## SQUADRON AEROSPACE EDUCATION ACTIVITY REPORT

- This form is to be completed by the Squadron Aerospace Education Officer and signed by the AEO and the squadron commander.
- Submit the report, with all documentation, to the Wing Director of Aerospace Education. The final report should be POSTMARKED not later than 15 DECEMBER.
- Complete all Items. If there was no activity, report that information too. Label any attached documentation to reference the "Activity Information Item" number.
- ALL ACTIVITIES MUST HAVE TAKEN PLACE BETWEEN 1 JANUARY AND 31 DECEMBER OF THE CURRENT YEAR.

SQUADRON NAME \_\_\_\_\_ CHARTER NUMBER \_\_\_\_\_ REPORT DATE \_\_\_\_\_

### SQUADRON AEROSPACE EDUCATION OFFICER INFORMATION

NAME \_\_\_\_\_ CAPSN \_\_\_\_\_ DATE ASSIGNED AS AEO \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

TELEPHONE - HOME \_\_\_\_\_ OFFICE \_\_\_\_\_ E-MAIL \_\_\_\_\_

YOUR 215 RATING \_\_\_\_\_ YEAGER AWARD -- YOURS [YES / NO] DATE \_\_\_\_\_ SQ COMMANDER [YES / NO] DATE \_\_\_\_\_

### SQUADRON AEROSPACE EDUCATION ACTIVITY INFORMATION

**ACTIVITY INFORMATION ITEMS:**

1. Yeager: Number of Yeager Awards earned this year \_\_\_\_\_. Total number of Yeager Awards held in unit \_\_\_\_\_.  
 Total number of senior members currently assigned to the unit \_\_\_\_\_.  
 Number of unit-conducted group study sessions this year for the Yeager award \_\_\_\_\_.  
 Number of Yeager study kits (*Aerospace: The Challenge* and *Instructor Guide*) available in the squadron \_\_\_\_\_.

2. 215 Specialty: Number of members enrolled in the 215 Specialty Track \_\_\_\_\_.  
 Number completed \_\_\_215T, \_\_\_215S, \_\_\_215M this year. Total 215 rated members in the unit \_\_\_\_\_.  
 Who recruits/trains/instructs/mentors 215 candidates? [On a separate sheet attach 215 recruiters and trainers and members they recruited and/or trained this year]. Also, on a separate sheet list the names of individuals who have completed the 215T, 215S and 215M (215Ms should apply for the Crossfield).

3. Aerospace Excellence Award Program: Did you complete the program this year? [YES / NO] \_\_\_\_\_  
 How many years has your unit participated in this program? \_\_\_\_\_.

4. AE Counselors: Number of AE counselors\* for cadets in the unit \_\_\_\_\_. Number of cadets in the unit \_\_\_\_\_.  
 [\* "Counselor" is a squadron member who works with cadets doing the AE portions of the cadet achievement levels].

5. CAP AE Events: This year did you attend: [YES OR NO]: Wing Conference \_\_\_\_\_, AE seminar at Wing Conference \_\_\_\_\_, Region AE Conference \_\_\_\_\_, National Congress on Aviation and Space Education \_\_\_\_\_.  
 [On a separate sheet attach documentation (event, site, and date) for each conference or seminar attended].

6. Support to Schools: How many AE programs did squadron members conduct in local schools this year \_\_\_\_?  
 [Attach documentation (school, address, grade(s), type of AE program, contact person, squadron presenter(s), date)].

7. Support to Outside Organizations and Groups: How many AE programs did the squadron members do for outside organizations and groups this year \_\_\_\_? [Attach documentation: organization/group, address, contact person, type of AE program, squadron presenter(s), presentation site, and date].

8. Squadron AE Activities: How many AE activities did squadron do as a unit program \_\_\_\_?  
 For all significant events such as guest speakers, field trips, model rocketry event, model airplane event, AE quiz bowl/trivia competition, Aerospace Education Excellence Award program activities, Aerospace Day, air show, fly-ins, etc. attach a listing of squadron aerospace activities (activity, presenter/group leader, and date).

9. AE Current Events: Does each squadron meeting include an aerospace current events discussion (YES / NO) \_\_\_\_?  
 How many this year \_\_\_\_? Did the AE current events information come from: \_\_\_\_\_ newspapers, \_\_\_\_\_ magazines, \_\_\_\_\_ radio, \_\_\_\_\_ television, \_\_\_\_\_ Internet, \_\_\_\_\_ squadron AE bulletin board? [Mark top three sources with 1 = first, 2 = second, 3 = third, and x for the rest.]

10. AE Staff Teamwork: Did you, the AEO, consult with the Wing DAE during preparation of the squadron AE activity plan for the year (YES / NO) \_\_\_\_? Did the Wing DAE provide you (AEO) with a copy of the current wing plan of action (YES / NO) \_\_\_\_? How many "periodic update reports" did you (AEO) make to the WING DAE this year: \_\_\_\_\_ 5 or less, \_\_\_\_\_ 6-10, \_\_\_\_\_ over 10? Did Wing DAE conduct AEO training in the squadron this year (YES / NO) \_\_\_\_? Did you (AEO) submit nominations for: the Brewer (YES / NO), Crown Circle (YES / NO), Crossfield YES / NO awards?

11. AE Support Resources: Do you have a squadron AE bulletin board (YES / NO) \_\_\_\_? Do you have a squadron AE resource center (books, videos, study guides, pictures, articles, models, AE activity supplies) for members to borrow (YES / NO) \_\_\_\_? Do you have trained AE instructors for \_\_\_\_\_ cadets (YES / NO), \_\_\_\_\_ seniors (YES / NO), \_\_\_\_\_ school or organizational programs (YES / NO)?

SIGNATURE: AEROSPACE EDUCATION OFFICER \_\_\_\_\_ CAP GRADE \_\_\_\_\_

SIGNATURE: SQUADRON COMMANDER \_\_\_\_\_ DATE \_\_\_\_\_